SCOTT COUNTY VIRGINIA PUBLIC SCHOOLS

"Inspiring Excellence and Empowering Potential"

SCHOOL BOARD MEMBERS

James Kay Jessee
Jeffrey A. Kegley
Gail L. McConnell
William R. Quillen, Jr.
L. Stephen Sallee, Jr.
H. Kelly Spivey, Jr.

DIVISION SUPERINTENDENT

John I. Ferguson
340 East Jackson Street
Gate City, Virginia 24251
Phone: (276) 386-6118
Fax: (276) 386-2684

TO: Scott County School Board Members

FROM: John I. Ferguson, Division Superintendent

SUBJECT: Authorization of Signatures in Absence of the Division Superintendent

DATE: September 18, 2014

Due to the retirement of Mrs. Loretta Page, Clerk of the Board and authorized Superintendent's Designee, I am requesting the following personnel be authorized to sign Department of Education documents, as described below, in my absence:

Jason Smith, Supervisor of Personnel/Student Services
Debra Brickey, Technology Coordinator
Brenda Robinette, Special Education Supervisor

Debra Brickey will be authorized to approve federal grant applications on the Virginia Department of Education's OMEGA web system.

Jason Smith and Brenda Robinette will be authorized to sign all other VDOE reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

Virginia Department of Education

Authorization of Signature in Absence of Division Superintendent

Scott County Public Schools

The School Board of the Country, City, or Town of **Scott County** at a meeting held on 10/7/2014 by duly recorded vote approved and authorized the person(s) listed below to sign all Virginia Department of Education reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

Mr. Jason Smith	Mrs. Debra Brickey	Brenda P. Robinette
Personnel Administrator	Technology Services Manager	Special Education
Supervisor	Technology Coordinator	Special Education Supervisor
Signature: **Signature on File**	Signature: Debra Brickey	Signature: Brenda P. Robinette
Authorization Approved through: **June 30, 2015**	Authorization Approved through: June 30, 2015	Authorization Approved through: June 30, 2015
Extended through: _____		

This is to certify that the signature authorization action was approved and incorporated in the minutes of said School Board on the aforementioned date.

John I. Ferguson

Signature of Division Superintendent

John I. Ferguson

Printed Name of Division Superintendent

Signature of School Board Chair

William R. Quillen

Printed Name of School Board Chair

Seal of Clerk of the School Board

Signature of Clerk of the School Board

K.C. Linkous

Printed Name of Clerk of the School Board

Date:_____

Mail to: Virginia Department of Education
Educational Applications
22nd Floor
P.O.Box 2120
Richmond, VA 23218-2120